



Box 90, Coronach, SK S0H0Z0

Seeking a Town Foreman or Utility Operator

The Town of Coronach is currently seeking applications for the position of a full-time, permanent, Town Foreman or Utility Operator. The Town Foreman would be responsible for the planning, direction, and supervision of all activities related to the Utility distribution, Infrastructure maintenance, and supervision of General Labour and Student staff positions. Knowledge and experience in construction, equipment, or maintenance of equipment, but previous Municipal Public Works employment would be desirable. Possess the following skills: mechanic skills, machinery operation, pavement repairs/maintenance, water/sewer distribution system knowledge, leadership skills, knowledge of safety principles and practices, able to provide self direction, co-operative attitude with fellow employees and Council, can understand/carry out written as well as oral instructions, and to make written reports as required. Attend further education, training, and safety requirements as requested.

The Utility Operator would be responsible for overseeing the utility department including wastewater and water works. Some key tasks include: being familiar with The Water Regulations, 2002 legislation, understanding contingency plans, perform checks on pumps/motors, identify maintenance needs, perform repairs/corrective maintenance as necessary, participate in inspections/maintenance/repairs of all water/sewer lines, perform routine water samples, install water meters/sensors as required, flush the water tower as needed, fix broken pipes at the campground, read and record lift station data daily, repair and maintain wells, repair and maintain water plant, lagoon maintenance, check and maintain sewer system, order chemicals/parts/tools as needed, load/unload/store treatment chemicals, follow safety rules, and perform any other tasks as assigned by the Foreman. The position also includes manual labour, street maintenance (patching, crack sealing, line marking, and sweeping streets), traffic control (maintenance of street signs, traffic control signs), and drainage (cleaning debris and blockages from catch basins and removing weeds and debris from ditches). The successful candidate must be able to work in an independent environment and as part of a team. In addition, able to lift heavy objects, and walk and stand for long periods of time. Some preferred skills are equipment experience in municipal or comparable operations, knowledge of workplace safety/safe lifting/handling procedures, and knowledge of first aid/CPR-C.

Both positions require the following: Valid class 5 Driver's license, driver's abstract, a criminal record check, and having on-call weekend availability. A minimum standard of Grade 12 or equivalent is required. A benefits package and municipal pension plan are included. The preferred candidate will hold valid Class 1 Level 1 Water Treatment & Distribution Certification and Class 1 Level 1 Wastewater Treatment & Collection Training. The Town of Coronach thanks all applicants for their interest; however, only those candidates selected for an interview will be contacted. This competition will run until the vacancy is filled.

Please submit a cover letter, resume with three references, salary expectations, and certifications to:

Attention: Renea Paridaen, CAO

Town of Coronach, Box 90, Coronach, SK S0H 0Z0

Phone: (306) 267-2150

Email: office@townofcoronach.ca